

JOINING REPORT

(To be sent by student within a week of joining by Registered Post to Head of the Mechanical Engineering Department, Thapar Institute of Engineering & Technology, Patiala)

- 1. Roll No. _____
- 2. Name _____
- 3. Name of the Project _____
- 4. Name & Address of the Organization _____

Telephone No. _____
E-mail (Concerned HR Officer): _____
- 5. Residential Address of the Student _____

Contact / Mobile No. _____
E-mail: _____
Stipend (If any) _____
Any Other Facility provided _____
(Like meals/ Accommodation/Conveyance etc.)

I hereby inform that I have joined the organization on _____ for the Project Semester.

Dated :

Signature of the Student

CERTIFICATE BY THE CO-ORDINATOR IN THE INDUSTRY

Certified that Mr. _____ has joined our organization for project semester.

Dated :

Signature of the Coordinator
(With Seal)

- 1. Name of the Ind. Coordinator : _____
- 2. Designation : _____
- 3. Phone No. : _____
- 4. E-mail : _____