

THAPAR INSTITUTE OF ENGG. & TECHNOLOGY

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)
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Enquiry No. TIET/CS/GK/17-18/17458
Dept: SCBC
Date: January 24, 2018

Sub: Request for Quotation(s) for Photocopier Machine

Dear Sir

We shall be grateful if you kindly let us have your lowest quotations for the following materials. **THE QUOTATIONS SHOULD REACH THE UNDERSIGNED LATEST BY 31.01.2018** through courier or e-mail accompanied by appropriate illustrative literature/catalogues/pamphlets/technical details and specifications as the case may be. **On the quotation envelope the Enquiry Number & Date should be mentioned on the top.**

Sr. No.	Item Name with complete Specifications	Qty
1.	PHOTOCOPIER MACHINE SPEED – 30-35 PPM (Specification sheet attached) Note: Kindly send the technical & commercial quotes separately. Single quote will not be entertained.	01 No

The offer sent by you must furnish the following details:

- Name, Make & specifications of each item.
- Cost of the item with MRP (mandatory).
- Educational discount if any.
- Validity of quotation should be at least 90 Days.
- GST (%) we do not provide Form C.
- Delivery FOR TIET, Patiala.
- Insurance, Freight & other charges if any.
- Minimum Delivery Period.
- Payment terms. Net 30 days against delivery & satisfactory installation at TIET, Patiala.
- Guarantee / Warranty Information.

Regards,

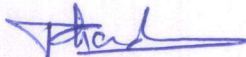
Sd/-

Head Commercial

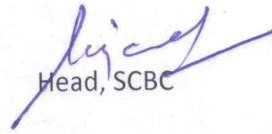
SPECIFICATION FOR PHOTOCOPIER MACHINE

S. No.	Item,s Name	Quantity	Specification
1	Photocopier Machine	1No.	<ul style="list-style-type: none">• Printer – copier• Back to Back printer• Automatic document feeder• Paper Tray : Main tray & Manual tray• Speed : 30 – 35 PPM

• Able to connect with PC through Wifi/ Cable.



Indentor



Head, SCBC