

# **OFFICE OF THE DEAN OF STUDENT AFFAIRS**

No. TI/DS/SCC/71.25/

Dated: Nov'19, 2024

MINUTES OF THE STUDENT CONSULTATIVE COMMITTEE MEETING HELD ON NOVEMBER 19<sup>th</sup>, 2024 FROM 5:15 P.M. ONWARDS IN LT101 AND THE ACTION TAKEN REPORT

THE FOLLOWING MEMBERS WERE PRESENT:

## **FACULTY/STAFF REPRESENTATIVES:**

1. DR. INDERVEER CHANA, DEAN, STUDENT AFFAIRS	CHAIRPERSON
2. DR. MANINDER SINGH, DEAN ACADEMIC AFFAIRS&HCITM	MEMBER
3. DR. M. S REDDY, HBTD	MEMBER
4. DR. RAJEEV MEHTA, HCHED	MEMBER
5. DR. SHALINI BATRA, HCSSED	MEMBER
6. DR. SUNIL SINGLA, HEIED	MEMBER
7. DR. TARUN KUMAR BERA, HMED	MEMBER
8. DR. B.N. CHUDASAMA, HDPMS	MEMBER
9. DR. SHRI RAM, HEAD, CENTRAL LIBRARY	MEMBER
10. MR. H.S. BAWA, HCILP	MEMBER
11. DR. A.S. JAWANDA,CIEO	MEMBER
12. DR. ASHISH PUROHIT, (ADOSA & COORDINATING WARDEN)	MEMBER
13. DR. NEERAJ GROVER, ASSOCIATE DEAN (ADOSA2)	MEMBER
14. DR. RAHUL UPADHYAY, WARDEN, ANANTAM HALL	MEMBER
15. DR. ATUL KUMAR UPADHYAY, ASST. WARDEN, AMRITAM HALL	MEMBER
16. DR. BHARAT GARG, WARDEN, VIYAT HALL	MEMBER
17. DR. HARI SHANKAR SINGH, WARDEN, PRITHVI HALL	MEMBER
18. DR. PARMOD KUMAR VAISHNAV, ASSTT. WARDEN, FRF &FRG	MEMBER
19. DR. SANDEEP PANDEY, ASSTT. WARDEN, TEJAS HALL	MEMBER
20. DR. PARIMITA ROY, ASSTT.WARDEN VAHINI HALL	MEMBER
21. DR. M. VASUNDHARA, WARDEN, AGIRA HALL	MEMBER
22. DR. TRISHNA CHOUDHARY, ASSTT. WARDEN, AGIRA HALL	MEMBER
23. DR. NEERAJ KUMAR, WARDEN, AMBARAM HALL	MEMBER
24. DR. RAJENDRA KUMAR, WARDEN, NEERAM HALL	MEMBER
25. DR. A.B. DANIE ROY, ASSISTANT WARDEN, NEERAM HALL	MEMBER
26. DR. NIDHI KALRA, WARDEN, ANANTA HALL	MEMBER
27. DR. NEETU SINGH, WARDEN, IRA HALL	MEMBER
28. DR. ANIL ARORA, WARDEN, VYOM HALL	MEMBER
29. MR. S.K. JAIN, CMS	SPECIAL INVITEE
30. DR. SONAM DULLAT, MANAGER (STUDENT COUNSELLOR)	SPECIAL INVITEE
31. MR. LAKHBIR SINGH, DIRETOR SPORTS	SPECIAL INVITEE
32. MR. SANDEEP KUMAR RAWAT, AO (HOSTELS)	SPECIAL INVITEE

**THE FOLLOWING MEMBERS COULD NOT ATTEND THE MEETING AND WERE GRANTED LEAVE OF ABSENCE:**

1. DR. S.S. BHATIA, COE	MEMBER
2. DR. SHRUTI SHARMA, HCED	MEMBER
3. DR. KULBIR SINGH, HECED	MEMBER
4. DR. MANMOHAN CHIBBER, HDCBC	MEMBER
5. DR. MAHESH KUMAR SHARMA, HDOM & HHC	MEMBER
6. DR. KAUSTUV ROY, HSHSS	MEMBER
7. DR. ANOOP VERMA, HDEE	MEMBER
8. DR. ANIL KUMAR, COORDINATOR, CORE	MEMBER
9. DR. MOHIT AGARWAL, WARDEN, AMRITAM HALL	MEMBER
10. DR. MADHUP KUMAR MITTAL, WARDEN, VYAN HALL	MEMBER
11. DR. MUNISH KANSAL, WARDEN, TEJAS HALL	MEMBER
12. DR. ANJU BALA, WARDEN, VAHINI HALL	MEMBER
13. DR. GITANJALI CHANDWANI, WARDEN, VASUDHA HALL, BLOCK-E	MEMBER
14. DR. DEEPSHIKHA TIWARI, WARDEN, VASUDHA HALL	MEMBER
15. DR. SACHIN KANSAL, ASSISTANT WARDEN, VYOM HALL	MEMBER
16. DR. GURBINDER SINGH, REGISTRAR	SPECIAL INVITEE
17. MR. PANKAJ SINHA, FINANCE OFFICER	SPECIAL INVITEE

The SCC meeting for the odd semester started with a welcome address by the Chairperson, SCC. The Chairperson, in her address extended a warm welcome to the Heads of Departments and Schools, the faculty and the students present for the SCC meeting.

The Chairperson, SCC explained how the issues and concerns of the students were collected through a google form as Agenda Items by the office of the Dean, Students under different domains. The Chairperson further shared the agenda Items with all the members of SCC through presentation. All the student issues raised as agenda items were thoroughly discussed in the meeting and majority of them were satisfactorily addressed there itself. Students present in the meeting were encouraged to ask questions over and above the agenda items as well.

Issues pertaining to Academic Affairs were answered by Dean, Academic Affairs. Other issues pertaining to activities about the departments/schools and hostels were clarified by the departmental heads, Coordinating Warden/Wardens and DoSA.

**ISSUES RAISED BY THE STUDENTS AND THE ACTION POINTS**

**ISSUES RELATED TO ACADEMICS:**

- i.* Third-year students are unsatisfied with the constant workload of file writing. With five files to complete, we end up writing files daily, adding to our stress and exhaustion. **(102206080 - Siddharth Tiwari - BE - ECE - 3rd Year)**

***Action Point (DoAA):***

- a) Streamlining Assignments:** The concerned faculty (through HoD) has been instructed to review the file-writing requirements across all courses. It was advised to take steps to eliminate redundant tasks and reduce the number of files required, ensuring that only essential documentation is retained for evaluation.

- b) **Digital Submissions:** To alleviate the manual workload, instructors have been advised to transition to digital submissions wherever feasible. This will allow students to focus more on the quality of their work and reduce physical strain.
- ii. Concern regarding order in which the subjects are taught. Key courses missing from the curriculum of ENC. Serious concerns regarding the courses of subjects. **(102215092 - Ojasvin Chaudhary - BE - ENC - 3rd Year)**  
**Action Point (DoAA):** The concern has been discussed with the Head of DENC. Here, we at **TIET are already following the systematic steps for course structure revisions** (whenever required). Prior to the finalization of the syllabus, a dedicated committee comprising senior faculty members, industry experts, and student representatives usually gets constituted to review the curriculum comprehensively.
- iii. The elective basket should include mathematical subjects, not just computer science, to provide a balanced choice for students interested in enhancing their analytical and quantitative skills. **(302303025 - Digvijay - MSc - MATHS - 2nd Year)**  
**Action Point (DoAA):** The concern was discussed with the head of the Department of Mathematics to analyze the current elective offerings and identify gaps if any.
- iv. Some lecture professors are not much interactive. They teach from PPTs and do not explain the concept in a specified manner. **(1024170190 - Pratham Arora - BE - COPC - 1st Year)**  
**Action Point (DoAA):**
- a) **Teaching Pedagogy Review:** The department has instructed faculty to minimize over-reliance on PowerPoint presentations and incorporate more interactive elements such as real-life examples, group discussions, and problem-solving activities into their teaching.
  - b) **Supplementary Support for Students:** Additional tutorial or doubt-clearing sessions will be organized for students needing further clarification on challenging topics.
- v. Slides of some subjects have very limited amount of content. **(102203472 - Sanchit Bansal - BE - COE - 3rd Year)**  
**Action Point (DoAA):** Faculty (Through concerned HoD) have been directed to ensure that PowerPoint presentations are optimized for clarity, conciseness, and structure, minimizing unnecessary clutter.
- vi. Some faculty don't provide us with PPTs on time. **(102204042- ArjunGhai - BE - ELE - 3rd Year)**  
**Action Point (DoAA):** Faculty (Through concerned HoD) have been directed to ensure that PowerPoint presentations on time.
- vii. Labs are currently treated as self-learning programs. However, students require curated resources or references to effectively develop the necessary skills independently.  
**Action Point (DoAA):** Faculty in charge (Through concerned HoD and Subject Coordinators) of labs have been instructed to provide curated reference materials, such as guides, manuals, and video tutorials, to support self-learning. A new student feedback system for the lecture and lab sessions will be implemented in the coming semester to ensure continuous improvement.
- viii. Classroom teaching is of average quality, and there is a lack of basic infrastructure, such as whiteboards, which hinders effective learning.  
**Action Point (DoAA):** Although touch panels are available at most of the places (lecture theatres and lecture pavilion), prompt actions have been taken to install Whiteboards in case they are currently missing.

- ix.** For M.Tech programs, the focus should shift towards research-oriented study rather than excessive coursework. Students should have the flexibility to choose a maximum of six subjects, tailored to their interests, provided they align with the objectives of the Master's program. **(8024320040 - Hardev singh bakshi - ME - COE - 1st Year)**  
**Action Point (DoAA):** The M.Tech. program already has one full year for doing work either in industry or a research institute. The existing **curriculum** has balanced subjects, which had already been checked by the Head of the department as well as the student post-graduate committee (SPGC) meeting.
- x.** Our professors are generally excellent; however, for Computer Architecture, the explanations provided in class are often insufficient, while the exam questions tend to be overly challenging. It would be beneficial to have more skilled instructors for this subject to ensure better understanding and alignment between teaching and assessment. **(8024320040 - Hardev Singh Bakshi - ME - COE - 1st Year)**  
**Action Point (DoAA):**
- a)** Faculty Review and Guidance: The teaching approach for the Computer Architecture course has been reviewed. The current instructor has been provided additional guidance on enhancing clarity in explanations and aligning teaching strategies with assessment objectives.
  - b)** Faculty Assignment: The suggestion to assign Dr. Yadwinder or other experienced faculty to this course will be considered for the next academic session, depending on availability and teaching load distribution.

### **ISSUES RELATED TO LMS/WEB-KIOSK :**

- i.** The Web Kiosk and library site often crash, especially during exam time, causing major disruptions for students. **(102206080 - Siddharth Tiwari - BE - ECE - 3rd Year)**  
**Action Point (DoAA):** We are working closely with the technical team to identify and resolve the root causes of these disruptions. In the meantime, we're exploring solutions such as upgrading server capacity and implementing a backup system to ensure smoother functionality during peak times. If you face urgent issues, please don't hesitate to reach out to your faculty or the IT helpdesk. Your feedback is essential in helping us improve, so thank you for bringing this to our attention!"

### **ISSUES RELATED TO CILP/PLACEMENTS:**

- i.** The College Evaluations should be adjusted accordingly as the students are still sitting for placement exams and it becomes difficult for them to concentrate on both at the same time. **(102103186 - Gunaayat Kaur - BE - COE - 4th Year)**  
**Action Point (HCILP):** This year, we are hosting 400 companies for placements. The scheduling of these placements is managed by Mr. H.S. Bawa. Please note that we do not conduct placement activities during periods of college evaluations, exams, or festivals. However, in some instances, such as with companies like Samsung, placements may occur during exams due to scheduling constraints on either the company's side or ours. While we strive to accommodate all placement opportunities, certain limitations may require flexibility in the scheduling process.
- ii.** Lack of transparency in the selection process. **(102215092 - Ojasvin Chaudhary - BE - ENC - 3rd Year)**  
**Action Point (HCILP):** Companies can't be questioned in case of non-selection as they have their own rules and regulation. We request student to please prepare yourself for the companies like aptitude that is the first test that company takes. CTD provide modules and opportunities for

training the students well and students must opt them for getting prepared for interviews and company tests.

- iii. Good placement opportunities for Civil Engineering **(102102090 Sanya Thakur - BE-CIE - 3rd Year)**

*Action Point: (HCILP) CIEO:* Trying to bring in more core companies.

- iv. Is there a way possible to make exception for MAANG level companies to allow students to sit for these big tech companies despite getting the PPO, since many students get PPO in internship which they don't have an option of declining since either way they are debarred from sitting in placement process in 4th year, and these companies only come for either 6 month intern or FTE roles? **(102217194 - Sparsh Rastogi - BE - COPC - 3rd Year)**

*Action Point: (HCILP) CIEO:* Meta, Amazon, Netflix, and Google (MAANG) are offering internships, which we acknowledge as valuable opportunities. However, past results indicate a low conversion rate from internships to full-time offers. For instance, during the 2019-2020 period, conversion rates were higher, but post-COVID, they have declined by approximately 50-60%. Our primary responsibility is to ensure that every student is placed successfully, rather than focusing on a few individual opportunities. If a student has already benefited from such opportunities, we believe in providing others with a chance to participate, ensuring fair and inclusive opportunities for all. This approach is designed with the best interests of all students in mind, aligning with our commitment to their collective success.

- v. Currently, there is no dedicated placement cell catering to the specific needs of Ph.D. students. This limits opportunities for career guidance, industry connections, and exposure to roles aligned with advanced research expertise. **(902209001 - Mallika Phull - PhD - CBH - 3rd Year)**

*Action Point: (HCILP):* We have a dedicated Centre for Training & Development (CTD) that actively prepares students for placement opportunities, including tailored preparation for specific companies. Last year, 4-5 companies visited our campus specifically to recruit PhD students, and some candidates were successfully selected. However, during the previous placement season, certain companies offering attractive packages but did not receive applications from PhD students. We encourage all students, including PhD candidates, to actively participate in these opportunities to maximize their career prospects.

- vi. One session required to address the doubts regarding placements. There should be proper training of department type preparation questions. **(8024320118 - Vaishnavi Tripathi - ME - COE - 1st Year)**

*Action Point: (HCILP) CIEO:* We have already organized three sessions and encourage you all to check emails and participate actively. You are required to attend specific sessions at the Centre for Training & Development (CTD). These sessions are designed to enhance your skills and prepare you effectively for placements.

- vii. I am one of the 33 concerned students of MTech VLSI Design from 2023-2025 Batch. Currently the majority of us are interning at either one of the 4 companies, viz. Intel, STMicroelectronics, Qualcomm, LG and Stryker, visited our campus for internships. While we are all putting up our best efforts for full-time conversion in our respective companies itself, seeing almost all VLSI Giants (viz., Apple, Nvidia, Samsung, NXP Semiconductors, etc) visiting our Campus for BTech placements, even companies like Qualcomm, Micron, Samsung, Synopsys, AMD are also recruiting MTech 2nd yr students for FTE in other colleges. We were also hoping for your good gesture to even consider us for Full-time Placement Opportunities in these companies. **(602362027 - Rishabh Khanna - MTech - VD - 2nd Year)**

**Action Point: (HCILP) CIEO:** The duration of a Master's internship is typically one year, not six months. However, with the support of the Department Head, we can accommodate a six-month internship if the department is willing to facilitate it.

### **ISSUES RELATED TO FINANCE:**

- i.** Processing of Refunds/Adjustment should be done fast. (102203140 - Rahul Ranjan Singh - BE - COE - 3rd Year)  
**Action Point:** Conveyed to Finance Department
- ii.** Related to fees hike hostel and mess every semester. (102205015 - Tenmai Aggarwal - BE - EIC - 3rd Year)  
**Action Point:** The hostel fee is subject to periodic increases, which will generally occur on annual basis and not every semester. As for the mess fee, it is already set at a relatively low rate and will vary depending on the number of days the mess facility is utilized.

### **ISSUES RELATED TO HEALTH CENTRE:**

- i.** Health Centre should be close to hostels than institute. (102203140 - Rahul Ranjan Singh - BE - COE - 3rd Year)  
**Action Point: (Student Not Present)** The health centre is conveniently located in close proximity to the classrooms, and we also offer 24/7 ambulance services in case of emergencies.

### **ISSUES RELATED TO LIBRARY:**

- i.** Timings of the library should be extended till 12. (102205015 - Tenmai Aggarwal - BE - EIC - 3rd Year)
- ii.** Library should be opened up to 12:00 midnight. (8024320118 - Vaishnavi Tripathi - ME - COE - 1st Year)  
**Action Point i&ii (Archana Nanda):** Currently, the library operates until 10:00 PM. However, there have been some staffing challenges, as the required personnel are not available. We are actively working to hire additional staff to provide assistance, and once suitable night staff are in place, we will resume extended hours. Additionally, we have been receiving numerous emails regarding disciplinary concerns. We kindly request that all students to follow the library rules and maintain the integrity and decorum of the space.
- iii.** Postgraduate students often need extended library access due to the demands of their research and coursework, especially when quiet study spaces in hostels are limited. Currently, disturbances in hostel environments make it difficult to study at night, and the reading room intended as a quiet zone—has also become unusable due to disruptive behaviour by some students. Extending library hours or creating a separate, monitored study area specifically for postgraduates could provide a dedicated and peaceful environment, supporting focused study and academic productivity without these interruptions. (302303025 - Digvijay - MSc - MATHS - 2nd Year)  
**Action Point (Archana Nanda):** We had shared a Google Form with all students during the exam period, allowing them to select their preferred time slots for library access. However, we received a very limited number of responses.  
**Action Point (DoSA):** In order to extend library hours, we kindly request that all students follow the library rules and guidelines. We urge you to cooperate with the system in place, so we can ensure a smooth and conducive environment for all. Your cooperation is crucial for us to consider extending the library's operating.

## **ISSUES RELATED TO HOSTELS:**

- i.** Water cooler problems should be taken as priority. (102203140 - Rahul Ranjan Singh - BE - COE - 3rd Year)  
**Action Point (ADoSA2 and Warden, Vyom Hall):** The AMC for the maintenance of water coolers is done and the problems is now resolved. Four new water coolers in Vyom Hall have been installed.
- ii.** For the past two months, no water coolers have been functional despite multiple complaints to the caretaker. He promised they'd be installed, but on returning, we found no progress. (102206080 - Siddharth Tiwari - BE - ECE - 3rd Year)  
**Action Point (ADoSA2, Warden, Neeram Hall):** The AMC for the maintenance of water coolers is done and the problems is now resolved. Sometimes students switch off the water cooler when the mechanic attends, they just switch it on and the water-cooler is ok. The students are advised not to get involved in such acts. If there is any issue related to water coolers, caretakers should be informed.
- iii.** In Hostel-O, the water coolers of 6 floors. 4 out of 6 water coolers in the mess were not functional for roughly 15 days causing very much inconvenience to the students. Similar incidents have also been reported in Hostel-A and D too. (102217194 - Sparsh Rastogi - BE - COPC - 3rd Year)  
**Action Point (Warden, Hostel-O):** All water coolers except three are working. New AMC is already in process. Four new water coolers are installed.
- iv.** No proper cleaning and mess arrangements are quite bad. (102303487 - Arpita Tejpal - BE - COE - 2nd Year)  
**Action Point (ADoSA):** Please put your request in the housekeeping whatsapp group regarding this complaint. The students are advised to first raise their concerns with the Wardens/hostel level committee. The caretaker and housekeeping staff and mess managers will be advised to solve such issues.
- v.** No ACs in single seater Hostel-J. (102317117 - Aishwary Srivastava - BE - COPC - 2nd Year)  
**Action Point (ADoSA):** There are 850 single seater room in hostel currently and it is not possible to provide AC in every room. The shared accommodation in Tejas Hall is provided with AC facility.
- vi.** Mess should be optional and some card system should be implemented (102205015 - Tenmai Aggarwal - BE - EIC - 3rd Year)  
**Action Point (ADoSA): (Student Not Present)** The current mess charges are already quite minimal due to the averaging. The mess service is inclusive of the hostel facility and cannot be made optional. Even if it is made optional, the charges for the mess would increase significantly.
- vii.** Food issue, sometimes food is too good that we cherish it but most of the time food is too bad that we don't eat it. (1024170128 - Akshat - BE - COPC - 1st Year)  
**Action Point (DoSA):** The concern is raised without naming the hostel or shop and the concerned student is not present. The students should report the food related issues to the mess committee of students and the respective Wardens or Head, Food and Beverages, Mr. Harshpreet Singh Neerav.
- viii.** The lifts and other facilities in Hostel also malfunction every week or so, when taken up with hostel authorities' assurances are given but there is no improvement in situation. (102217194 - Sparsh Rastogi - BE - COPC - 3rd Year)

**Action Point (Warden, Anantam Hall):** Please note that the lift is in good working condition, and we have already conducted a thorough check. We kindly request all students to use the lift properly and avoid any actions that may cause damage or disruption.

- ix.** Last time, the FretBox app crashed badly during the hostel booking time of 3rd year boys hostels making it a lot inconvenient for the students and some students ended up being paired with some random students despite having proper groups due to crashing and lack of synchronization of the FretBox server, so please take action in this regard so that such situation doesn't arise again. **(102217194 - Sparsh Rastogi - BE - COPC - 3rd Year)**

**Action Point (DoSA):** The Fretbox system is currently operational, and a new version is now available. We are actively working on improvements and will address any issues. We will also be in touch with the Fretbox team to discuss further enhancements.

- x.** Baggage and property gets either lost or damaged in cloak room. **(702300012 - Khushbu Rai - BTech - BT - 2nd Year)**

**Action Point (DoSA):** We have previously advised students not to store valuable items in the cloakroom, as there is no storage space available in the hostels. If you encounter any issues, please report them to the caretaker. If the caretaker does not address your concern, you may escalate the matter to the warden. Should the issue remain unresolved, please feel free to contact the DoSA office.

- xi.** Given the hectic class schedules that postgraduate students often face, a relaxation in hostel timings could offer them much-needed flexibility to unwind and refresh. The extended hours would allow them to take breaks outside the hostel, engage in social or recreational activities, or simply have a change of environment, which is essential for mental well-being. Such flexibility would support a healthier balance between rigorous academic demands and personal time, enhancing their overall productivity and stress management. **(302303025 - Digvijay - MSc - MATHS - 2nd Year)**

**Action Point (DoSA):** The academic schedule is from 9:00 AM to 5:00 PM. For any activities beyond this time, we kindly request that you seek prior permission.

- xii.** The new concept of complaining on FretBox App is not very useful. It decreases the interaction between the residential students and caretaker. Due to which the complaint is being ignored and not looked upon. **(1024170190 - Pratham Arora - BE - COPC - 1st Year)**

**Action Point (DoSA):** Fretbox is already working & new version is available. Raise your complaint through fretbox. Your issue will be resolved.

- xiii.** Washrooms of J hostel need renovations. **(1024220037 - Kanav Garg - BE - EVD - 1st Year)**

**Action Point (DoSA):** The renovation for Tejas Hall is already planned and it will be done in the next semester.

- xiv.** During summers AC do not work properly. WIFI connectivity problem. New room should be allotted prior to the vacations so that we can directly shift our luggage instead of shifting twice, that will just waste time. **(8024320118 - Vaishnavi Tripathi - ME - COE - 1st Year)**

**Action Point (HCITM/ADoSA):** E-ticket should be raised to CITM regarding wifi problem. AC related complaints should be raised through Fretbox App or contact caretaker. During summers, it becomes mandatory that the students should vacate the rooms so that room maintenance may be done.

## **ISSUES RELATED TO OTHER CONCERNS:**

- i.** There is a need for dedicated and well-organized parking facilities for scooters and motorcycles.  
**Action Point DoSA:** Please Do not use periphery road for walking. Use intersecting road for walking. The campus wide refurbishment plan has already been initiated to address this problem.
- ii.** The internal roads within Thapar campus are in poor condition and require urgent improvement.  
**Action Point (DoSA):** We have already working on it. Please be alert while walking on the road.
- iii.** Many cars and e-rickshaws are driven at high speeds within the campus, posing a safety risk to students walking on the roads.  
**Action Point (Admin Officer):** We have provided clear instructions to all vehicle drivers, and it is expected that they follow them diligently. Failure to adhere to these instructions will result in strict action. Additionally, we kindly request that students refrain from using headphones while walking on the roads. This is for their safety, as it is important to remain aware of one's surroundings at all times.
- iv.** Some students have been observed engaging in inappropriate and intimate activities in public spaces around the campus. This has created an uncomfortable environment, making it challenging for me to invite my parents to visit, as they may reconsider my enrolment upon witnessing such conduct.  
**Action Point (DoSA):** All students are strongly advised to follow code of conduct on campus and maintain the decorum and sanctity of the educational institute.
- v.** In cases of emergency, cars should be allowed entry for day scholars to ensure prompt assistance. Male students (Sikh students) who come on two-wheelers should also be permitted to wear caps if they choose. If there are concerns regarding safety, the same considerations should apply to female students who ride without helmets. **(8024320040 - Hardev singh bakshi - ME - COE - 1st Year)**  
**Action Point (DoAA):** All rules and regulations are designed to ensure the safety and well-being of students. In case of an emergency, students are required to use an e-rickshaw transportation.

Meeting ended with a vote of thanks by the Chairperson. She further stated that in future it would be mandatory for SCC members to attend the meeting especially if they have raised any concern.

### **DEAN (STUDENT AFFAIRS)**

Copy to:

- 1 Director-for kind information
- 2 Deputy Director
- 3 Deans
- 4 Registrar
- 5 All Heads of Departments/Schools
- 6 Concerned Faculty /Staff Members/ SCC student Members