Job Title: Technical Officer
Location: Patiala
Reports to: Dean Of Student Affairs

Main Purpose
Design, develop implement and manage software applications and IT related activities for hostel management and student activities

<table>
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<tr>
<th>Qualification</th>
<th>Degree in Computer Science or Computer Engineering.</th>
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<td>Experience</td>
<td>About 5-10 years of experience</td>
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Competency
- Strong Software development acumen
- Strong interpersonal skills, including influencing and networking
- Excellent communication skills; both written and verbal
- Knowledge about different software and hardware systems.
- Leadership & ability to work in teams.
- Ability to respond effectively to the needs of a diverse and demanding staff & student population

Specific Accountability & Job Responsibility
- Design and develop software applications for hostel management and other student related activities
- Oversee all IT related activities in hostels and in the office of Dean, Student Affairs
- Supervise all activities related to Hostel room allocation and in generating hostel and mess bill refunds
- Ensure security of data, network access and backup systems in the office of Dean, Student Affairs
- Act in alignment with user needs and system functionality to contribute to the Office of Dean, Student Affairs
- Identify IT related problematic areas in the domain and propose/implement strategic solutions
- Managing the processes of making Smart Identity cards and student security system
- Identifying and acting on opportunities to improve and update software systems

Compensation
- Compensation will not be a constraining factor and will be the best in the sector.
- Interested candidates can send CVs by email (amandeep.dhot@thapar.edu) positively by 30th Sept 2021